

Music Leader Job Summary

Philadelphia Baptist Church

The worship leader plans, coordinates, and leads all worship services under the oversight of the pastor. The worship leader will plan and lead a blend of quality corporate worship weekly that consists of music focused on drawing the congregation into a time of praise to the Lord Jesus Christ. This person will use the talents of the choir, praise team, and or musicians as available. They must show a willing attitude of Christian service to the position and its responsibilities with a willingness to explore innovative ways to grow the music ministry.

Responsibilities

1. Lead congregational music with focus on worship.
2. Responsible for rehearsing and conducting the adult choir on a weekly basis to prepare for Sunday worship. Organize and maintain the music library and the choir room.
3. Review, select, and purchase music that meets our doctrinal and worship standards.
4. Prepare seasonal music, music for holidays, and music for special events (weddings, funerals, etc.).
5. Attend and take an active role in staff meetings to share and coordinate with other members to ensure a seamless and worshipful service.
6. Prepare the schedule for the Order of Worship for each service and distribute as appropriate.
7. Long-range planning for worship services.
8. Secure substitutions for self and musicians as needed including coordinating pay.
9. Oversee music staff members, i.e. collaborative pianist, choir and work with praise band leader to coordinate music for all services.
10. Duties are subject to change based on need and staff available.
11. Recommends the financial needs of the music ministry to the church Finance Committee, follow established church procedures, and be responsible for the expenditures of the music ministry.
12. Perform other duties assigned by the pastor.

Requirements

1. Adheres to the Baptist Faith and Message 2000.
2. Must have a personal relationship with Jesus Christ and be striving to grow that relationship,
3. Must possess quality vocal skills, with ability to lead congregational singing.
4. Must have the ability to choose, arrange, and plan song selections for church worship from sound sources that advance Scriptural doctrine.
5. Able to organize and lead choir, ensembles, and praise teams.
6. Be flexible and able to adapt to change.
7. Good communication and organizational skills.
8. Ability to read music.
9. Possess an understanding of theology of worship.
10. Must be able to pass standard background checks.

Part-time position possibly increasing to a full-time position as needed as the church grows. A minimum of 12-hours per week. Base salary at \$14,000 increasing with level of education and experience.

Current Schedule

Sunday

7:45 AM Praise Team meets at to rehearse and set sound

8:30 AM Worship Service-

- Praise Team leads worship and music.
- Music director leads hymns.
- No choir in the 8:30 service.

10:45 AM Worship Service-

- 10:30 choir meets in choir room to rehearse
- Praise team leads praise music.
- Choir director leads congregational hymns.

Sunday Evening- Different organizational groups meet. There is no evening worship service except for special occasions.

Wednesday night-

- 5:00 PM evening meal
- 6:00-7:00 PM Prayer meeting and Bible study in the Fellowship Hall.
- 6:00-7:00 PM Adult choir practice
- 6:00-7:30 PM Children, Youth and AWANA Mamas meet at the Family Life Center.
- 7:00-8:00 PM Praise Team practice

If you know someone that may be interested in applying for the Music Leader position please have them mail their resume to:

Philadelphia Baptist Church
Attention Music Ministry Search Committee
PO Box 220
Pauline, SC 29374

Or email resume to PBCPaulineSC@gmail.com